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B.B.A. (Part - I) (Semester - I) Examination, 2013**HUMAN RESOURCE MANAGEMENT (Paper - I)****Sub. Code : 22927****Day and Date : Monday, 08 - 04 - 2013****Total Marks : 50****Time : 3.00 p.m. to 5.00 p.m.**

- Instructions :** 1) All questions are compulsory.
2) Figures to the right indicates marks.

Q1) What is Recruitment? Explain the various sources of Recruitment. **[15]**

OR

What is Human Resource Planning? Describe the process of Human Resource Planning.

Q2) Write short answer (Any Two): **[2 × 10 = 20]**

- What do you understand by the term Human Resource Management? Explain its nature.
- Explain the concepts of Job Analysis, Job Description, Job Evaluation & Job specification.
- What are the characteristics & qualities of HR-Manager?
- Explain the methods of Management development.

Q3) Write short note (Any Three): **[3 × 5 = 15]**

- Needs of Training programme.
- Significances of selection.
- Role of HR-Manager.
- Distinguish between recruitment & selection.
- Blank Application forms.

